

Minutes

Chicago Area Archivists Steering Committee Meeting January 27th, 2004

Present: Bicknese, Hendry, Koch, Mills, Olson, Rishworth, Widmer

Review of last year

- CAA repository guide database completed and live as of Jan 25th, 2004
- Website has been updated, including the Archives Week survey results
- Women's History Month meeting at the Women in Leadership Archives in March, 2003
- CAA celebrated Archives Week, 2003
 - Archives Fair, Oct 18, 2003
 - CAA website featured announcements of Archives Week events from members
- Held annual CAA holiday party at Leona's, Dec. 2003

Archives Week, 2004

- Will contact Newberry Library to investigate collaborating on an in-city Archives Fair
- If not Newberry, perhaps Des Plaines Historical Society or Suburban Library System, or allocate some funds to rent space within the city (UIC?)
- Brainstormed people to approach to serve as Archives Week co-coordinator.
- Archives Week survey
 - In response to the Archives week survey – create a CAA information packet with buttons, graphics that members can use at their own institution's events
 - Contest to come up with this year's slogan/graphic?
 - Survey respondents divided over whether Archives week events should be targeted at archivists or the (potential?) archives users

Events for 2004

- March 11 – Women's History Month event – Frances Willard House
- Spring – Appraisal Workshop – Sue Saharski organizing
- CAA @ MAC – March
- CAA @ SAA – Aug
- September – Repository tour – Motorola? – Laura Mills organizing
- October – Archives week
- December – Holiday party

SAA workshop

- Discussed the possibilities of sponsoring an SAA workshop
- Discussed surveying the membership re: what workshop to sponsor, would there be enough people interested in taking the seminar given the cost, etc.

- Don suggested an informal mentoring program similar to that offered by the Midwest Chapter of the Music Library Association.

News from Committee Members

- Kathy needs news for the News From the Midwest section of the MAC newsletter
- Don pointed out that the Chicago Leather Archives has just joined CLS
- Susan needs program participants for the ALAHHS meeting which occurs the same time as spring MAC